MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
395th Meeting
October 24, 2018

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Carol Timm, Trustee
Ed Graham, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:30 a.m. and noted that trustees Raft, Timm, and Moran were absent. Trustee Wittkopf led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – District Manager Brown asked that Item 9.5 be changed to “First Reading of Ordinance 2018-01” instead of approve.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR
   4.1 Approve Minutes of the Regular Meeting of September 26, 2018.
   4.2 Correspondence for the period from September 19, 2018, through October 16, 2018 - None.
   4.3 Expense Claims for the Month of October, 2018.
   4.4 2019 Paid Holiday Schedule

       Trustee Graham made a motion to approve Consent Calendar as presented. Seconded by Trustee Ulloa. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE – None.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE – None.

9. ADMINISTRATIVE MATTERS
   9.1 Staff Reports. All reports were as presented in the Board packet.
   9.2 Consideration and possible action to approve an increase in contract hourly rates. This is the rate charged to other entities that do not pay an assessment for vector control. District Manager Brown noted that the contract hourly rate has not been increased since 2014. During this time, the CPI-U has increased by 10%. She recommended an hourly increase of 6.25% from $80/hour to $85/hour. After discussion, Trustee Leon made a motion to increase the contract hourly rate to $85 effective January 2, 2019. Seconded by Trustee Wittkopf. Motion passed unanimously.
   9.3 Consideration and possible action to move the regular board meetings to the fourth Tuesday of the month at 11:30 a.m. Trustee Graham made a motion to move the regular board meetings to the fourth Tuesday of each month. Seconded by Trustee Ulloa. Motion passed unanimously. This will go into effect January, 2019.
9.4 Recommendation: Action to approve Resolution #2018-15 a Resolution to Authorize the District Manager to Enter Into Agreements to Provide Vector Control Services. District Manager Brown explained that the State of California is requiring this in order to renew the contract to provide vector control services at the California Institution for Men in Chino. Trustee Ulloa made a motion to approve Resolution #2018-15 as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

9.5 First reading of Ordinance #2018-01 an Ordinance Adopting Rules and Regulations for Use of Name, Seal, Logo and Other Insignia. Legal Counsel explained that there needs to be a first reading. Then the item will be put on the next agenda for a vote. If approved, the Ordinance will be published in a local newspaper within 15 days. District Clerk Mason read Ordinance #2018-01.

9.6 Recommendation change the pay grade of the Field Supervisor from Grade VII to Grade VIII. District Manager Brown explained that the Field Supervisor position is the only position in Grade VII that is a salaried (exempt) position. Legal Counsel noted that it is not appropriate to have both exempt and non-exempt positions in the same pay grade. Trustee Leon made a motion to approve reclassify the Field Supervisor position from Pay Grade VII to Pay Grade VIII. Seconded by Trustee Wittkopf. Motion passed unanimously.

10. TRUSTEE REPORTS – Trustee Ulloa asked that the e-mail regarding the various committees be resent to all the trustees.

11. CLOSED SESSION – None.

12. INFORMATIONAL
   12.2 Gene editing could eliminate mosquitoes, but is it a good idea? Michael Nedelman, CNN, September 25, 2018.

Future Meetings: None

13. ADJOURNMENT – The meeting was adjourned at 12:02 p.m.

Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District’s website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, December 4, 2018, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

Edith Mason, District Clerk
West Valley Mosquito and Vector
Control District

Carolyn Raft, Secretary – Board of Trustees
West Valley Mosquito and Vector
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