MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
403rd Meeting
September 24, 2019

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Ricky Felix, Trustee
Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:31 a.m. and noted that trustee Ulloa was absent and trustee Moran would be a little late. Trustee Moran arrived at 11:35. Trustee Felix led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR
   4.1 Approve minutes of the regular meeting of August 27, 2019.
   4.2 Correspondence for the period from August 16, 2019 through September 17, 2019.
   4.3 Expense claims for the month of September, 2019 – None
      Trustee Wittkopf made a motion to approve Consent Calendar as presented. Seconded by Trustee Raft. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE
   6.1 Consideration and possible action to approve Resolution No. 2019-4, a Resolution Adopting District Accounting and Finance Policies and Procedures. District Manager Brown noted that the accounting firm Vavrinek, Trine, Day & Co. has changed their name to Eide Bailly so that was updated. Additionally the section on ACH receipts was updated to reflect that the District is receiving payments from other sources via ACH than just the assessments. Trustee Felix made a motion to approve Resolution No. 2019-4 as presented. Seconded by Trustee Raft. Motion passed unanimously (Trustee Moran was not yet present).
   6.2 Consideration and possible action to approve Resolution No. 2019-5, a Resolution to Authorize Investment Policy of West Valley Mosquito and Vector Control District. After brief discussion, Trustee George made a motion to approve Resolution No. 2019-5 as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE – None.

9. ADMINISTRATIVE MATTERS
   9.1 Staff reports. All reports were as presented in the Board packet. District Manager Brown presented a short video explaining the new In2Care traps that are being utilized by District technicians for invasive Aedes mosquitoes.
9.2 Discussion and possible action to combine the November and December meeting and selection of date. After discussion, Trustee George made a motion to cancel the regular meetings of November 26 and December 24 and to call a Special Meeting to be held on December 3, 2019 at 11:30 a.m. Seconded by Trustee Wittkopf. Motion passed unanimously.

10. **TRUSTEE REPORTS** – None.

11. **CLOSED SESSION** – None.

12. **INFORMATIONAL**

   12.1 Cases of Dengue up 312% at national level in 2019, by Yucatan Times September 4, 2019.

    Future Meetings: MVCAC Fall Meeting, Oct. 28-29, 2019, Visalia, CA
    CSDA 2019 Board Secretary/Clerk Conference, Nov. 12-14, 2019, Seaside, CA

13. **ADJOURNMENT** – The meeting was adjourned at 11:57 a.m.

    Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

    Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District’s website.

    The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, October 22, 2019, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

    [Signatures]

    Edith Mason, District Clerk
    West Valley Mosquito and Vector Control District

    Carolyn Raft, Secretary – Board of Trustees
    West Valley Mosquito and Vector Control District