MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
399th Meeting
April 23, 2019

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Ricky Felix, Trustee
Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:34 a.m. and noted that Trustee Felix
       was absent. Trustee Raft led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.
3.
4. PUBLIC COMMENTS – None.

5. CONSENT CALENDAR
   4.1 Approve Minutes of the Regular Meeting of March 26, 2019.
   4.2 Correspondence for the period from March 19, 2019 through April 16, 2019 - None.
   4.3 Expense Claims for the Month of April, 2019.
       Trustee Wittkopf made a motion to approve Consent Calendar as presented. Seconded
       by Trustee George. Motion passed unanimously.

6. PUBLIC HEARINGS – None.

7. FINANCE AND BUDGET COMMITTEE
   6.1 Recommendation that the District exercise the final one-year extension to The Pun
       Group’s contract for financial audit. After discussion, Trustee Ulloa made a motion to
       exercise the final one-year extension to The Pun Group’s contract. Seconded by Trustee
       George. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE
   8.1 Recommendation to approve new Associate Vector Ecologist position and pay scale.
       Trustee George noted that the Personnel Committee discussed the new position with
       District Manager Brown and they are recommending the new position. Trustee George
       made a motion to approve the new position of Associate Vector Ecologist and the pay
       scale. Seconded by Trustee Wittkopf. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS
   9.1 Staff reports. All reports were as presented in the Board packet.

10. TRUSTEE REPORTS – Trustee Leon noted that during the coming months, there will be
    numerous Outreach events happening. He asked that if any of the trustees have
    requests for an event to please contact the District Manager as soon as possible.

11. CLOSED SESSION – None.
12. INFORMATIONAL
   12.1 Better Understanding the Financial Statement Audit, by Stephen J. Gauthier,
   Government Finance Review, June 2009


13. ADJOURNMENT – The meeting was adjourned at 11:40 a.m.

   Reports and documents relating to each agenda item are on file in the District office, at 1295
   East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m.,
   Monday through Friday.

   Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2)
   relates to an agenda item for an open session of a regular meeting of the Board of Trustees;
   and (3) is distributed less than 72 hours prior to that meeting, will be made available for public
   inspection at the District offices. In addition, any such writing may also be posted on the
   District’s website.

   The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, May
   28, 2019, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

   
   Edith Mason, District Clerk
   West Valley Mosquito and Vector Control District

   Carolyn Raft, Secretary – Board of Trustees
   West Valley Mosquito and Vector Control District