

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
410th Meeting
August 25, 2020**

BOARD OF TRUSTEES

Paul Leon, President

William Wittkopf, Vice President

Carolyn Raft, Secretary

Brian Johsz, Trustee

Eunice Ulloa, Trustee

Janice Elliott, Trustee

Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

1.1 President Leon called the meeting to order at 11:35 a.m. and noted that all trustees were present. Trustee Elliott led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR

4.1 Approve Minutes of the Regular Meeting of June 23, 2020.

4.2 Correspondence for the period from June 16, 2020 through August 14, 2020.

4.3 Expense Claims for the Month of June 2020. - None

Trustee Wittkopf made a motion to approve Consent Calendar as presented. Seconded by Trustee George. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE – None.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE

8.1 Recommendation to Approve Change in Administrative Assistant Job Description.

8.2 Recommendation to Approve 2020-21 Pay Scale with Adjustment for Administrative Assistant. Trustee George made a motion to approve the change in the Administrative Assistant Job Description and Pay Scale as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS

9.1 Staff reports. All reports were as presented in the Board packet.

10. TRUSTEE REPORTS – None.

11. INFORMATIONAL

11.1 West Nile Virus-Associated Hospitalizations, California, 2004-2017, Robert Snyder, Clinical Infectious Diseases Journal, July 2020

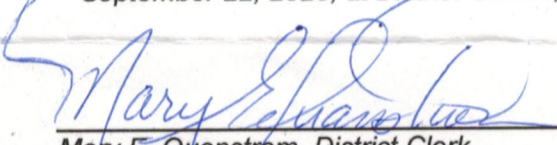
11.2 2019 Annual Report Vector-Borne Disease Section, California Department of Public Health, June 2020

12. ADJOURNMENT – The meeting was adjourned at 11:55 a.m.

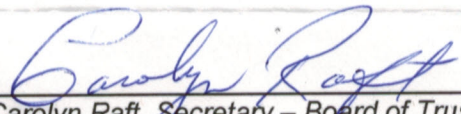
Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, September 22, 2020, at District Offices, 1295 East Locust Street, Ontario, CA 91761.



Mary E. Quansstrom, District Clerk
West Valley Mosquito and Vector
Control District



Carolyn Raft, Secretary – Board of Trustees
West Valley Mosquito and Vector
Control District