

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
394th Meeting
September 26, 2018**

BOARD OF TRUSTEES

Paul Leon, President

William Wittkopf, Vice President

Carolyn Raft, Secretary

Cynthia Moran, Trustee

Eunice Ulloa, Trustee

Carol Timm, Trustee

Ed Graham, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

1.1 President Leon called the meeting to order at 11:30 a.m. and noted that all trustees were present. Trustee Raft led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR

4.1 Approve Minutes of the Regular Meeting of August 22, 2018.

4.2 Correspondence for the period from August 15, 2018, through September 18, 2018 - None.

4.3 Expense Claims for the Month of August, 2018 - None.

Trustee Ulloa made a motion to approve Consent Calendar as presented. Seconded by Timm. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE – None.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE – None.

9. ADMINISTRATIVE MATTERS

9.1 Staff Reports. All reports were as presented in the Board packet. District Manager Brown noted that the Insurance Committee will need to meet in the coming months. She asked that the Trustees let either Mr. Leon or Mr. Wittkopf know if they are interested in serving on the Insurance Committee or any of the other committees.

9.2 Recommendation: Action to approve Resolution #2018-12 a Resolution to Rescind Outdated Resolutions. District Manager Brown noted that this will eliminate any confusion in the future. After brief discussion, Trustee Graham made a motion to approve Resolution #2018-12 as presented. Seconded by Trustee Ulloa. Motion passed unanimously.

9.3 Recommendation: Action to approve Resolution #2018-13 a Resolution to Adopt an Amended Risk Management Policy. District Manager Brown advised that this resolution is necessary to bring this District in line with current laws and safety policies. Trustee Timm made a motion to approve Resolution #2018-13 as presented. Seconded by Trustee Raft. Motion passed unanimously.

9.4 Recommendation: Action to approve Resolution #2018-14 a Resolution Adopting Financial Reserve Policy. District Manager Brown noted that the District has no formal

reserve policy and that this has been drafted according to industry standards. Trustee Ulloa made a motion to approve Resolution #2018-14 as presented. Seconded by Trustee Raft. Motion passed unanimously.

10. TRUSTEE REPORTS - President Leon asked that two items be added to the next agenda: an official policy regarding persons no longer on the Board of Trustees and a discussion regarding changing the day of the Board meetings.

Trustee Moran asked that the District consider getting Proclamations for Mosquito Awareness Week in each of our member cities for 2019.

11. CLOSED SESSION – None.

12. INFORMATIONAL

- 12.1 Travel-Associated Zika Cases and Threat of Local Transmission during Global Outbreak, California, USA, Charsey Cole Porse, Emerging Infectious Diseases, September, 2018.

Future Meetings: None

13. ADJOURNMENT – The meeting was adjourned at 11:51 a.m.

Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Wednesday, October 24, 2018, at District Offices, 1295 East Locust Street, Ontario, CA 91761.



Edith Mason, District Clerk
West Valley Mosquito and Vector
Control District



Carolyn Raft, Secretary – Board of Trustees
West Valley Mosquito and Vector
Control District