MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
398th Meeting
March 26, 2019

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Ricky Felix, Trustee
Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:32 a.m. and noted that trustee Raft was absent. Trustee Felix led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – Appointment letters from the City of Ontario and the County Board of Supervisors were added to correspondence because they arrived after the board packet was sent out. District Manager Brown asked to have Section 9 moved to the beginning of the meeting so that the new Board members could be sworn in [this was agreed to and done as noted below].

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR
   4.1 Approve Minutes of the Regular Meeting of December 4, 2018.
   4.2 Correspondence for the period from December 21, 2018 through March 18, 2019.
   4.3 Expense Claims for the Months of February and March, 2019.
   4.4 Contract with State of California for work at C.I.M.
   4.5 Warrant for 2019.
      Trustee Wittkopf made a motion to approve Consent Calendar as presented. Seconded by Trustee Ulloa. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE
   6.1 Recommendation to approve mid-year budget adjustments. After discussion, Trustee Wittkopf made a motion to approve the mid-year budget adjustments as presented. Seconded by Trustee Moran. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE
   8.1 Recommendation to approve revised personnel policy manual. Trustee George made a motion to approve the revised personnel policy as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS
   9.1 Swearing in of new trustee from the City of Upland and from San Bernardino County. President Leon swore in Trustee Felix from the City of Upland and Trustee George from the San Bernardino County.
9.2 Election of board officers. Trustee Wittkopf made a motion to keep the current board officers in place for another year. Seconded by Trustee Ulloa. Motion passed unanimously.

9.3 Discussion of committee assignments. President Leon asked for volunteers for the various committees and the following committees were set:
- Finance and Budget Committee: Trustees Ulloa and George
- Insurance Committee: Trustees Felix and Raft
- Personnel Committee: Trustees George and Wittkopf

9.4 Staff reports. All reports were as presented in the Board packet. District Manager Brown reminded all trustees that the Form 700 is due.

9.5 2018 reports for surveillance and operations.

10. TRUSTEE REPORTS – Trustee Moran noted that she liked the survey done on Facebook and asked if it’s possible to conduct a survey at the Concerts in the Park. Trustee Leon wanted to thank the District for it’s recommendations on social media for cleaning up water around homes after all the rain this season.

11. CLOSED SESSION
11.1 Pursuant to Government Code §54597, Public Employee Performance Evaluation. Title: District Manager. Upon reconvening, Legal Counsel noted no recordable action was taken.

12. INFORMATIONAL
12.2 Mosquito-Borne Disease Could Threaten Half the Globe by 2050, E&E News, by Chelsea Harvey, March 7, 2019

Future Meetings: CSDA Special District Leadership Academy, San Diego – April 7-10, 2019

13. ADJOURNMENT – The meeting was adjourned at 12:19 p.m.

Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District’s website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, April 23, 2019, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

Edith Mason, District Clerk
West Valley Mosquito and Vector Control District

Carolyn Rait, Secretary – Board of Trustees
West Valley Mosquito and Vector Control District