MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
402nd Meeting
August 27, 2019

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Ricky Felix, Trustee
Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:32 a.m. and noted that trustees Leon, Wittkopf, Raft and George were present and constitute a quorum. Trustee Moran was absent. Trustee Ulloa arrived at 11:39 and Trustee Felix arrived at 11:42. Trustee George led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR
   4.1 Approve minutes of the regular meeting of June 25, 2019.
   4.2 Correspondence for the period from June 19, 2019 through August 15, 2019.
   4.3 Expense claims for the months of July and August, 2019 – None

4.4 MOU between San Antonio Water Company and West Valley.
   Trustee George made a motion to approve Consent Calendar as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE - None.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE
   8.1 Consideration and possible action to approve revised job descriptions for Community Outreach/IT Coordinator and District Clerk. After brief discussion, Trustee Wittkopf made a motion to approve the revised job descriptions as presented. Seconded by Trustee Raft. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS
   9.1 Staff reports. All reports were as presented in the Board packet. District Manager Brown advised the trustees that the District’s final audit will take place the week of September 9th.

9.2 Discussion and possible approval of increasing the price of a Vector Control Survey. District Manager Brown explained that this is a survey that some of the member cities require of contractors before they can begin new construction. This is to prevent any vectors on the proposed jobsite to spread into existing neighborhoods. The price has not been increased since 2004. Staff recommends an increase from $150 to $200. Trustee George made a motion to approve the increase in the price of the Vector Control Survey. Seconded by Trustee Raft. Motion passed unanimously.
9.3 Discussion and possible approval of revised Driver Guidelines. District Manager Brown noted that it is only a slight revision to make perfectly clear that it is the Dept. of Motor Vehicles record. Trustee Wittkopf made a motion to approve the revised Driver Guidelines as presented. Seconded by Trustee Raft. Motion passed unanimously.

9.4 Discussion and possible action to approve the recommendation on honey bee services. District Manager Brown explained that due to the increase in invasive mosquitoes in the District, and because bees although a nuisance are not vectors, she is recommending that the District suspend bee removal during peak mosquito season (May - October). After discussion, Trustee George made a motion to approve the recommended changes on honey bee services. Seconded by Trustee Wittkopf. Motion passed unanimously.

10. TRUSTEE REPORTS – Trustee George wanted to acknowledge the District and Supervisor Hagman’s office on their efforts to resolve an issue at Prado Park.

11. CLOSED SESSION – None.

12. INFORMATIONAL
   12.1 As rats overrun California cities, state moves to ban powerful pest-killers, by Ryan Sabalow and Phillip Reese, The Sacramento Bee, July 23, 2019.

Future Meetings: MVCAC Fall Meeting, Oct. 28-29, 2019, Visalia, CA
CSDA 2019 Board Secretary/Clerk Conference, Nov. 12-14, 2019, Seaside, CA

13. ADJOURNMENT – The meeting was adjourned at 11:53 a.m.

Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District’s website.

The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, September 24, 2019, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

Edith Mason, District Clerk
West Valley Mosquito and Vector Control District

Carolyn Raft, Secretary – Board of Trustees
West Valley Mosquito and Vector Control District