MINUTES OF THE BOARD OF TRUSTEES
OF THE
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
400th Meeting
May 28, 2019

BOARD OF TRUSTEES
Paul Leon, President
William Wittkopf, Vice President
Carolyn Raft, Secretary
Cynthia Moran, Trustee
Eunice Ulloa, Trustee
Ricky Felix, Trustee
Gary George, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL
   1.1 President Leon called the meeting to order at 11:30 a.m. and noted that Trustees Ulloa and Moran were absent. Trustee Felix arrived at approximately 11:45. Trustee Wittkopf led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT – None.

3. PUBLIC COMMENTS – None.

4. CONSENT CALENDAR
   4.1 Approve Minutes of the Regular Meeting of April 23, 2019.
   4.2 Correspondence for the period from April 17, 2019 through May 15, 2019.
   4.3 Expense Claims for the Month of May, 2019 - None.
      Trustee Wittkopf made a motion to approve Consent Calendar as presented. Seconded by Trustee Raft. Motion passed unanimously.

5. PUBLIC HEARINGS – None.

6. FINANCE AND BUDGET COMMITTEE
   6.1 Discussion regarding Fiscal Year 2019-20 proposed budget including pay scale adjustment. District Manager Brown noted that the Finance Committee consisting of Trustees George and Ulloa met to draft the proposed budget. The Board instructed staff to bring the finalized budget to the June meeting.
   6.2 Consideration and possible action to approve Resolution #2019-1, a resolution of intention to continue assessments for fiscal year 2019-2020, preliminarily approving engineer's reports, and providing for notice of hearing for the West Valley Mosquito and Vector Control District, vector control assessment (assessment no. 1) and mosquito, vector and disease control assessment (assessment no. 2). After discussion, Trustee George made a motion to approve Resolution #2019-1 as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE
   8.1 Recommendation to approve revised job descriptions. Trustee George made a motion to approve the revised job descriptions. Seconded by Trustee Raft. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS
   9.1 Staff reports. All reports were as presented in the Board packet.
9.2 Recommendation to approve Resolution #2019-2, a resolution establishing policy and procedures for outside professionals to present formal subject-matter relevant presentation to the Board and public. District Manager noted that this is a policy needed to prevent lay persons making presentations to the Board members or the Board as a whole while representing themselves as professionals. All presentations would be vetted by the District’s scientific staff prior to a presentation at a Board meeting. President Leon made a motion to approve Resolution #2019-2 as presented. Seconded by Trustee Wittkopf. Motion passed unanimously.

10. TRUSTEE REPORTS — Trustee Leon wanted to thank the staff for their response to the midge problem at a basin in Upland.

11. CLOSED SESSION — None.

12. INFORMATIONAL
   12.1 Controlling vector-borne diseases by releasing modified mosquitoes, Flores and O’Neill, Nature Reviews: Microbiology
   Future Meetings: None.

13. ADJOURNMENT — The meeting was adjourned at 11:50 a.m.

   Reports and documents relating to each agenda item are on file in the District office, at 1295 East Locust St., Ontario, and are available for public inspection from 7:30 a.m. to 3:30 p.m., Monday through Friday.

   Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District offices. In addition, any such writing may also be posted on the District’s website.

   The next regular meeting of the Board of Trustees is scheduled for 11:30 a.m. Tuesday, June 25, 2019, at District Offices, 1295 East Locust Street, Ontario, CA 91761.

   Edith Mason, District Clerk  Carolyn Raff, Secretary – Board of Trustees
   West Valley Mosquito and Vector  West Valley Mosquito and Vector
   Control District  Control District